

Additional Costs and Charges in 2012-2013 As Apply to Full-Time and Sandwich Undergraduate Students

There are a number of extra costs arising from a student's university studies that you will need to allow for when planning your budget. Some are common to all courses of study; these include the cost of study texts and reference books, as well as charges for items like photocopying and computer supplies. Others relate to the specific course you study; these include field trips, materials and specialist equipment.

Any figures quoted in this document are based on current prices and are for guidance only. The exact amounts will depend on your particular choice of course and study options, and your individual use of those facilities and materials for which additional costs apply.

The list starts with a general statement applicable to all courses and is then ordered alphabetically to indicate the broad area of study for which charges may apply. It is not a list of specific courses. You should directly contact the University if you have specific queries relating to a particular course.

All Courses

Undergraduate study requires extensive reading and access to reference works. The University Library has copies of recommended texts and suggested reading but you may wish to purchase texts for your own use. The average price of a recommended text is in the region of £40-£55. You may be studying up to 6 units a year, each with a standard recommended text. You may be able to buy some books second-hand. This will help you reduce this cost, although you should make sure the copy you buy is up to date in terms of key information for your course.

There will be some general costs arising from your studies that you will be expected to pay. These are common to most courses and relate to items such as:

- photocopying charges
- copies of past examination papers
- computer paper
- memory sticks
- computer disks and CDs
- computer printing charges
- binding and specialist printing requirements
- overhead projector transparencies (for presentations)

The charges for these facilities are relatively modest and the costs you incur will depend on how much you use them. Precise details will be made available when you register but you should budget for at least £75 per annum.

Many courses from time to time involve visits away from the University campus. These vary from day-trips to places of relevance and interest that may be local or further afield, to residential field trips that may even involve travel abroad. Students may be required to make some contribution to the costs of travel and accommodation and to the subsistence element of such visits and trips whether these are compulsory or optional parts of the course.

Additional Costs and Charges in 2012-2013 As Apply to Full-Time and Sandwich Undergraduate Students

In the final year of a course it is often the case that you will be required to complete a major project and this may incur additional expenditure such as transport and accommodation costs related to research activities. The nature and extent of such costs will depend on the project you choose to develop.

Students on courses which involve placements, (for example, health based courses, social work, childhood and youth, early childhood studies) will normally have to pay for travelling costs arising from attending each day of the placement. Where students have NHS or GSCC bursaries they may be able to claim additional travelling expenses.

Architecture

Students in the School of Architecture incur additional costs because of the nature of the subject. There are costs relating to the purchase of drawing equipment, model making, stationery and reprographic requirements and the production of a portfolio. Students are expected to have access to a digital camera. A variety of study trips abroad are offered. Whilst these always prove to be popular with students, they are normally optional and a local alternative is included.

Where there is the necessity for a compulsory induction into resources such as workshops, materials will be provided free of charge for the purpose of completing the induction. Materials will be distributed during the induction sessions by the technician or academic leading the session.

The Faculty has the facility to lend equipment, such as digital cameras for short periods to any student from the Faculty. Equipment may be borrowed from the Faculty Loan Store under the terms and conditions of usage and according to availability.

Art, Design and Media

Students in the School of Art, Design and Media will incur additional costs because of the nature of the work in the subject area. No specific figures can be given for the material costs because they vary according to the nature of the individual project work undertaken.

Where there is the necessity for a compulsory induction into resources such as workshops, materials will be provided free of charge for the purpose of completing the induction. Materials will be distributed during the induction sessions by the technician or academic leading the session.

The Faculty has the facility to lend equipment, such as digital cameras for short periods to any student from the Faculty. Equipment may be borrowed from the Faculty Loan Store under the terms and conditions of usage and according to availability.

Additional Costs and Charges in 2012-2013 As Apply to Full-Time and Sandwich Undergraduate Students

Biological Sciences

Students are not expected to contribute to the cost of travel or accommodation associated with compulsory fieldwork, but will be expected to pay for all meals and other subsistence costs. Students will be expected to pay the full costs of optional programmes of fieldwork. There is an optional residential field trip for the BSc (Hons) Biology course which costs £450 per person and students have to meet the cost if they choose to attend.

There are two optional units teaching 'diving skills' which you may wish to choose. The basic diving unit would have additional costs in the region of £300 to cover the costs of a medical examination, transport and additional books. The scientific diving unit would have transport costs for dives in the region of £270.

Civil Engineering & Surveying

There is an optional residential field trip in year one for which a contribution of approx £300 is required. There are also optional diving units in years one, two and three, which have a cost of approx £300 each. Students will also need to buy some items of safety equipment, including safety shoes or boots, the total cost of which is approx £50

In the final year of the BSc (Hons) Property Development, BSc (Hons) Property Development with Quantity Surveying, and the BSc (Hons) Property Marketing Design and Development courses, students may choose an optional unit which has a field trip associated with it. The cost of this field trip is approx £400 a person and students are required to meet this cost if they choose the unit. Students will also need to buy some items of safety equipment, including safety shoes or boots, the total cost of which is approx £50

Creative Arts, Film and Media

Students in the School of Creative Arts, Film and Media may incur additional costs for items such as DVDs and MiniDv tapes for use on practical units. Additionally students studying in Creative Arts are likely to incur costs for their performance work and other practice based units. No specific figures can be given for the material costs because they vary according to the nature of the individual project work undertaken.

Where there is the necessity for a compulsory induction into resources such as workshops, materials will be provided free of charge for the purpose of completing the induction. Materials will be distributed during the induction sessions by the technician or academic leading the session.

The Faculty has the facility to lend equipment, such as digital cameras for short periods to any student from the Faculty. Equipment may be borrowed from the Faculty Loan Store under the terms and conditions of usage and according to availability.

Additional Costs and Charges in 2012-2013 As Apply to Full-Time and Sandwich Undergraduate Students

Creative Technologies

Some courses in the School of Creative Technologies might require students to spend £50 - £100 per annum on things like drawing and modeling materials, video tapes, CDs, DVDs and investment for student enterprise units (approximately £20). For one optional unit students are expected to have access to a digital camera.

Where there is the necessity for a compulsory induction into resources such as workshops, materials will be provided free of charge for the purpose of completing the induction. Materials will be distributed during the induction sessions by the technician or academic leading the session.

The Faculty has the facility to lend equipment, such as digital cameras for short periods to any student from the Faculty. Equipment may be borrowed from the Faculty Loan Store under the terms and conditions of usage and according to availability.

Earth and Environmental Sciences

Students are not expected to contribute to the cost of travel or accommodation associated with compulsory fieldwork, with the exception of: 1) the travel to/from the mapping training field-course for Geology, Palaeontology, Engineering Geology and Geotechnics, and Geological Hazards students which takes place at locations within the UK in the summer between Levels 4 and 5 of study, and 2) the compulsory project work that is normally completed over the summer between Levels 5 and 6 of study.

Students will be expected to pay for all meals and other subsistence costs associated with compulsory fieldwork.

Students will be expected to pay the full costs (i.e. travel, accommodation, meals and other subsistence) of optional programmes of fieldwork.

There are two optional diving skills units available for the Environmental pathways that you may wish to choose. The basic diving unit will have additional costs in the region of £300 to cover tuition, a medical examination cost and additional books. The scientific diving unit will have transport costs for dives in the region of £270.

All students will be expected to buy field equipment (e.g. compass clinometers, hammer, hand lens, notebook) at the start of the first year of study. These costs are as follows:

- Geology, Palaeontology, Geological Hazards, Engineering Geology & Geotechnics: £60;
- Environmental Sciences, Marine Environmental Sciences: £12.

Additional Costs and Charges in 2012-2013 **As Apply to Full-Time and Sandwich Undergraduate Students**

Engineering

All full-time and sandwich on-campus undergraduate students need to make a contribution to the purchase of relevant tools and materials (including soft and hard bound logbooks) of £25 when they first join their course (year 1, 2 or 3). The value of the kits and materials provided is at least double the contribution charged. In case of loss or damage to kits, students would be able to purchase a replacement at the same nominal cost.

Every on-campus student (undergraduate and postgraduate) will receive an approved scientific calculator on first registration on their course.

For Product Design courses, there will be occasional trips to London for which students are asked to contribute £15 a trip.

For the Petroleum Engineering course there are visits to a refinery and wellheads etc for which students are asked to contribute around £15 a trip (1 in year 1, 2 in year 2, and 2 in year 3). In addition the final year Geotectonics unit incorporates a field trip with a cost of approx £300 each.

European Business Programme

Students on the BA (Hons) European Business Programme are expected to pay all additional costs for the study abroad period and/or overseas placement.

Geography

Students are not expected to contribute to the cost of travel or accommodation associated with compulsory fieldwork, but will be expected to pay for all meals and other subsistence costs. In the final year of all Geography degree pathways, students may choose an optional unit which has a field trip associated with it. The cost of this field trip is about £250 per person and students are required to meet this cost if they choose the unit.

Healthcare

Many courses, including Operating Department Practice, Paramedic Science, Speech Language and Communication Science, and Healthcare Science, incorporate placements, many of which are in Health Service environments. These placements form an integral part of the courses, and students will be expected to pay for the travel costs to and from placement.

Hospitality Management

Students will receive a contribution of £100 towards the uniform required for work in the hotel and catering industry. Students pay any additional cost of the uniform.

International Business Studies

Students on the BA (Hons) International Business Studies course are expected to pay all additional costs for the study abroad period and/or overseas placement.

Additional Costs and Charges in 2012-2013 As Apply to Full-Time and Sandwich Undergraduate Students

Journalism

Students who have to repeat examinations in order to gain professional accreditation will be expected to contribute to the costs of these repeat examinations.

Languages and Area Studies

Students will have to meet all travel costs associated with any Placement Abroad period that is undertaken in countries outside the EU/EEA region.

Students will have to meet any additional tuition costs for units of study that are taken outside their agreed study abroad programme.

Learning At Work – Partnership Programme

If applicable; students who take taught units and are assessed by examination will need to cover the costs of attending exam(s) at an agreed approved location elsewhere. This may include travel, invigilation, courier etc.

Marine Sports Technology

For courses in this area there is an opportunity to follow some optional diving units at a cost of approx £300 each, which a student is required to pay.

Pharmacy & Biomedical Sciences

Placements form an integral part of Pharmacy courses and students will be expected to pay for the travel costs to and from placement. Students are expected to pay a refundable deposit of £60 for safety equipment and audience response handsets.

Radiography

Students undertaking the BSc (Hons) Radiography courses have to meet the cost of accommodation and travel associated with clinical placements. Students will also be expected to wear suitable footwear for placements. Some of the cost incurred may be met by the NHS.

Social Work

Students undertaking the BSc (Hons) Social Work course are expected to meet the cost of travel associated with their mandatory placements.

Sport & Exercise Science

Students are not expected to contribute to the cost of travel or accommodation associated with compulsory fieldwork, but will be expected to pay for all meals and other subsistence costs. Students will be expected to pay the full costs of optional programmes of fieldwork.