

# Undergraduate Application Form

Before completing this form, please ensure that you have read the guidance notes thoroughly. Please complete in black ink using BLOCK CAPITAL LETTERS.

ID

## Section 1 Personal details

Title (Mr/Mrs/Miss/Ms)

Surname/  
family name

Forenames (in full)

Preferred name

Previous surname/family name (if applicable)

Gender

Male

Female

Date of birth

Home/permanent address

Correspondence address (if different)

Postcode/zipcode

Postcode/zipcode

Country

Country

Correspondence address valid from

to

Telephone number

Mobile number

Fax number

Email address

Unique Learner Number (if you have one)

## Section 2 Programme of study

Title of course applied for (e.g. BSc Biology):

Choice 1

Course code

Choice 2

Course code

Mode of study

Full time

Part time

Distance  
learning/  
online

Proposed  
start date

Point of  
entry

Have you studied/applied to study at the University of Portsmouth previously?

Yes

No

If yes, which course(s)?

When?

Student number  
(if known)

## Section 3 Residence

Nationality (as stated in your passport)

Country of birth

Area of permanent residence

Nationality of parent(s)

Residential category (please refer to guidance notes)

Date of first entry to live in  
the UK (if not born in UK)

Have you been granted Indefinite  
Leave to Enter or Remain?

Yes

No

Date you were granted Indefinite Leave to Enter or Remain

## Section 4 Funding

Please enter the code that describes your proposed means of financial support.

## Section 5 Equal opportunities monitoring *(please refer to guidance notes)*

The University of Portsmouth is committed to a policy of equal opportunities. The details you provide will help us monitor the effectiveness of this policy. The information will be used for statistical purposes only and will not be used as part of the selection process.

<b>Ethnic origin</b>	Please enter the code that best describes your ethnic origin.			<input type="text"/>	<input type="text"/>
<b>Disability/ special needs</b>	Do you have a disability or a medical condition that might require special arrangements or facilities?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please enter the relevant code	<input type="text"/>
<b>Care</b>	Have you been in care?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please enter the relevant code for the length of time you have been in care	<input type="text"/>
<b>Socio-economic background</b>	If you are under 21, please enter the code that best describes the socio-economic background of the highest-earning family member of the household in which you live. If you are 21 or over, please enter the code that best describes your own socio-economic background.				<input type="text"/>
<b>Parental education</b>	Do any of your parents, step-parents or guardians have any Higher Education qualifications?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	I don't know <input type="checkbox"/>	I prefer not to say <input type="checkbox"/>
<b>Previous qualification</b>	Please enter the code that describes the highest academic qualification you have achieved.			<input type="text"/>	<input type="text"/>

## Section 6 Previous education

Please provide details of the school, college or university you attended or are currently attending, listing your current/most recent studies first.

Name of institution	From		To	
	Month	Year	Month	Year

## Section 7 Examinations and qualifications

**Part A – Qualifications completed or certificated** (examinations or assessments for which results are known, including those failed). Please list most recent qualifications first.

Date taken		Awarding body	Subject/unit/module/component	Level/qualification	Result, grade, mark or band
Month	Year				

**Part B – Qualifications not yet completed or certificated** (examinations or assessments to be completed, or results not yet published).

Date of results		Awarding body	Subject/unit/module/component	Level/qualification
Month	Year			



## Section 12 Personal statement

Please write a statement to support your application to study on this course. Note that your application will not be processed without a personal statement. Please refer to the guidance notes for further assistance and continue on a separate sheet if necessary.

## Section 13 Criminal convictions

If you have a relevant criminal conviction please tick the box (please refer to guidance notes).

## Section 14 Declaration

I confirm that, to the best of my knowledge and belief, the information given on this form is true, complete and accurate. I understand that any offer of a place at the University of Portsmouth will be based upon the information given in this form. If the University of Portsmouth discovers that I have made a false statement or have omitted significant information from my application form, the offer may be withdrawn. I accept that the information given on this form will be retained by the University and used for the purpose of processing my application, in accordance with the provisions of the Data Protection Act 1998. I understand that the information stored by the University of Portsmouth may be used for reporting, both internally and externally and that the University may also check the information provided with any previous educational establishment I have attended and with the Immigration Service. If accepted onto a programme of study, I agree to abide by the University's rules and regulations.

## Section 15 International undergraduate applicants only

In the event that we are unable to offer you a place on an undergraduate programme, it may be possible for your application to be considered for a foundation programme offered by our partner college – International College Portsmouth (ICP). If you are happy for us to forward your application form to ICP for consideration, please tick here.

Signature

Date

d	d	m	m	y	y
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**Please return your completed application together with evidence of your academic qualifications and your reference to:**

Admissions  
Academic Registry  
University of Portsmouth  
University House  
Winston Churchill Avenue  
Portsmouth PO1 2UP  
United Kingdom

Telephone: +44 (0)23 9284 8484  
Fax: +44 (0)23 9284 3082  
Email: admissions@port.ac.uk  
Web: www.port.ac.uk