



UNIVERSITY OF  
PORTSMOUTH

# BE READY FOR CLEARING

Use this handy sheet to write down all the information you need when you contact universities about Clearing.

## STEP ONE - WHO TO GET IN TOUCH WITH

Do your research – see which universities offer the course you are looking to study. Write down the name of the university, the number or live chat web address and the exact course name. This will make it easier for you to contact them.

1

UNIVERSITY: *University of Portsmouth*

CONTACT NUMBER: *023 9284 8063*

LIVE CHAT WEB ADDRESS: *port.ac.uk/clearing*

COURSE NAME:

2

UNIVERSITY:

CONTACT NUMBER:

LIVE CHAT WEB ADDRESS:

COURSE NAME:

3

UNIVERSITY:

CONTACT NUMBER:

LIVE CHAT WEB ADDRESS:

COURSE NAME:

4

UNIVERSITY:

CONTACT NUMBER:

LIVE CHAT WEB ADDRESS:

COURSE NAME:



## STEP THREE - ACCEPT YOUR OFFER

Once you have been offered a place, the university will give you a course code to add to your UCAS Hub account. Write it below so you can remember the code for each course you have reserved a place for. You can hold offers for different universities as your place is only confirmed once you update UCAS Hub – so make sure you decide on the right university and course for you.

**UNIVERSITY:**

**COURSE NAME:**

**COURSE CODE:**

**UNIVERSITY:**

**COURSE NAME:**

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**COURSE NAME:**

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